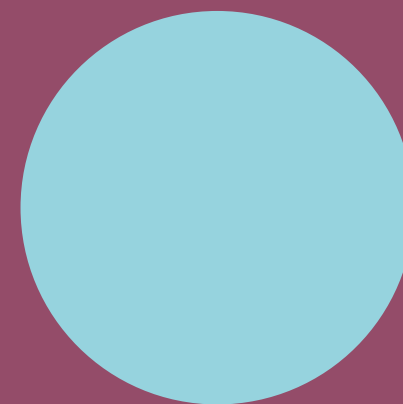


# Co-production & Involvement Audit



A self-assessment tool for organisations

Issue 1. May 2019

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## What is the Co-production and Involvement Audit?

In the context of public services: co-production is an asset-based approach that enables people providing and people receiving services to share power and responsibility, and work together in equal, reciprocal and caring relationships. It creates opportunities for people to access the support they need when they need it, and to contribute to social change.

The *Co-production and Involvement Audit* is a simple self-assessment tool which helps organisations assess how effective they are at successfully adopting co-productive ways of working. It consists of fifteen action statements, organised in accordance with the 'five core principles of co-production' (Figure 1) each of which is given a score.

It provides a high-level snapshot of how you are doing, alongside an understanding of what is working, and what needs to be done to keep improving. The *Co-production and Involvement Audit's* uses include supporting report writing and formal evaluations, external audits and internal periodic reviews.

It should take no longer than 30 minutes to complete and will deliver the best results when it is completed by a group of individuals from across an organisation working together.

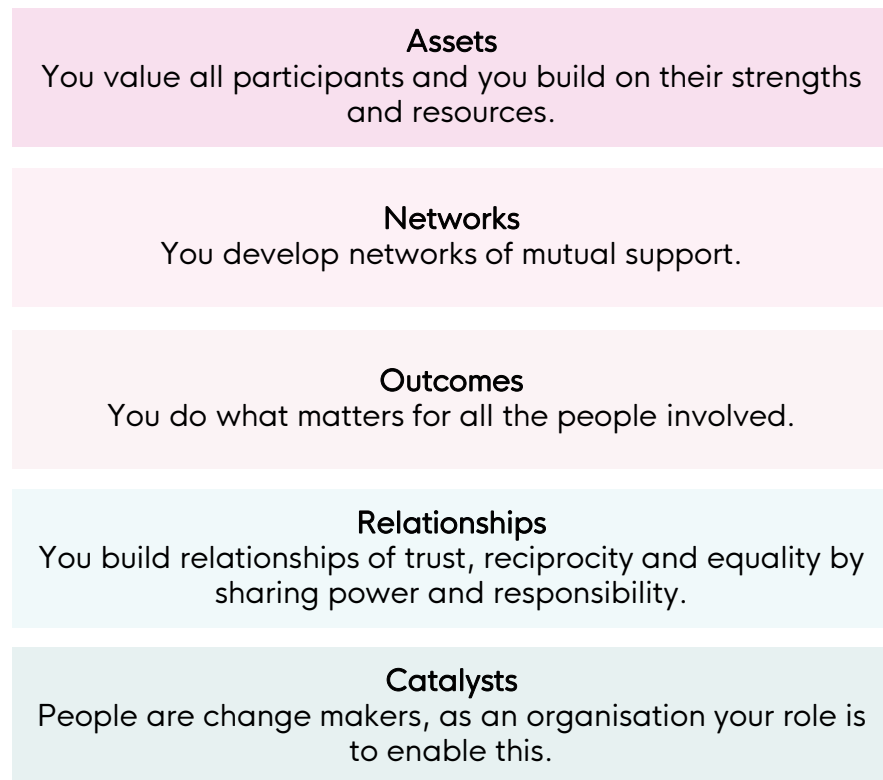


Figure 1: The five core principles of co-production.



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## How it works

### STEP 1: Assess your performance (Pages 4-8)

Consider the three action statements listed for each of the five core principles of co-production. Give yourself a score from 1-5 for each, in accordance with the following guidelines:

1 Mark	You haven't taken action yet.
2 Marks	You have made a start.
3 Marks	You have made progress on several fronts.
4 Marks	You are doing really well in some areas, but not all.
5 Marks	You are doing as well you can be everywhere.

For each of the principles, calculate your average score by adding up your individual scores and dividing them by 3.

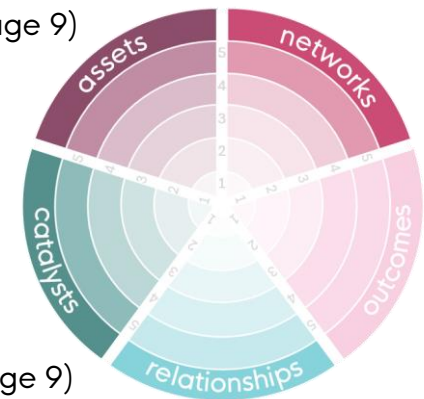
The Co-production and Involvement Audit begins on the next page.

### STEP 2: Reflect on your performance (Pages 4-8)

For each of the principles, consider what would help you to improve, noting your thoughts in the space provided.

### STEP 3: Visualise your results (Page 9)

Use the *Co-production & Involvement Audit Cover Sheet* to visualise your results. Use your average score for each of the principles, and shade in the appropriate sections on the evaluation wheel.



### STEP 4: Identify your actions (Page 9)

Consider the one action which would help you to improve the most for each of the principles, noting it in the space provided on the *Co-production & Involvement Audit Cover Sheet*.

Sign and date the *Cover Sheet*, and store it somewhere safe!





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## Assets

You value all participants and you build on their strengths and resources.

	No action yet	Made a start	Making progress	Doing really well	Doing as well as you can
You acknowledge that everyone (including staff and people you support) has skills, strengths, knowledge or experience to contribute.	1	2	3	4	5
You find ways to use and develop their assets, which builds their confidence and capacity further.	1	2	3	4	5
You demonstrate that you value everyone's contribution, and you ensure everyone's voice is heard.	1	2	3	4	5
Based on your answers, your average score is:					

What would help you to improve in this area?





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## Networks

You develop networks of mutual support.

	No action yet	Made a start	Making progress	Doing really well	Doing as well as you can
You help people become part of supportive peer networks.	1	2	3	4	5
You help people to make connections with communities, groups or other networks.	1	2	3	4	5
You use these networks to make positive change happen.	1	2	3	4	5
Based on your answers, your average score is:					

What would help you to improve in this area?

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## Outcomes

You do what matters for all people involved with a focus on outcomes.

	No action yet	Made a start	Making progress	Doing really well	Doing as well as you can
Your work is shaped around what matters to the individual.	1	2	3	4	5
You focus on creating good outcomes (the difference in someone's life) more than on outputs (what you did and how often).	1	2	3	4	5
Your monitoring and evaluation systems are built around these good outcomes.	1	2	3	4	5
Based on your answers, your average score is:					

What would help you to improve in this area?

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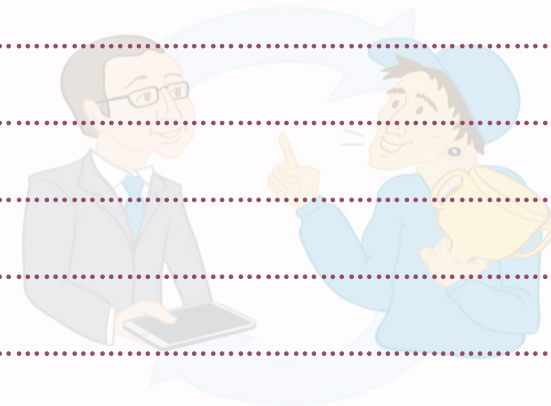
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## Relationships

You build relationships of trust, reciprocity and equality by sharing power and responsibility.

	No action yet	Made a start	Making progress	Doing really well	Doing as well as you can
You take time to build connections, trust and understanding.	1	2	3	4	5
You respect each other's perspective and the value everyone brings to the table.	1	2	3	4	5
You ensure your approaches, systems and structures enable and encourage the sharing of power.	1	2	3	4	5
Based on your answers, your average score is:					

What would help you to improve in this area?

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# Co-production & Involvement Audit

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## Catalysts

People are change makers, as an organisation your role is to enable this.

	No action yet	Made a start	Making progress	Doing really well	Doing as well as you can
You see your role as enabling people to change, not just delivering services.	1	2	3	4	5
You help people to build the life they want by enabling them to take action.	1	2	3	4	5
You work in partnership with the people you support to co-commission, co-design, co-deliver and co-evaluate your services.	1	2	3	4	5
Based on your answers, your average score is:					

What would help you to improve in this area?

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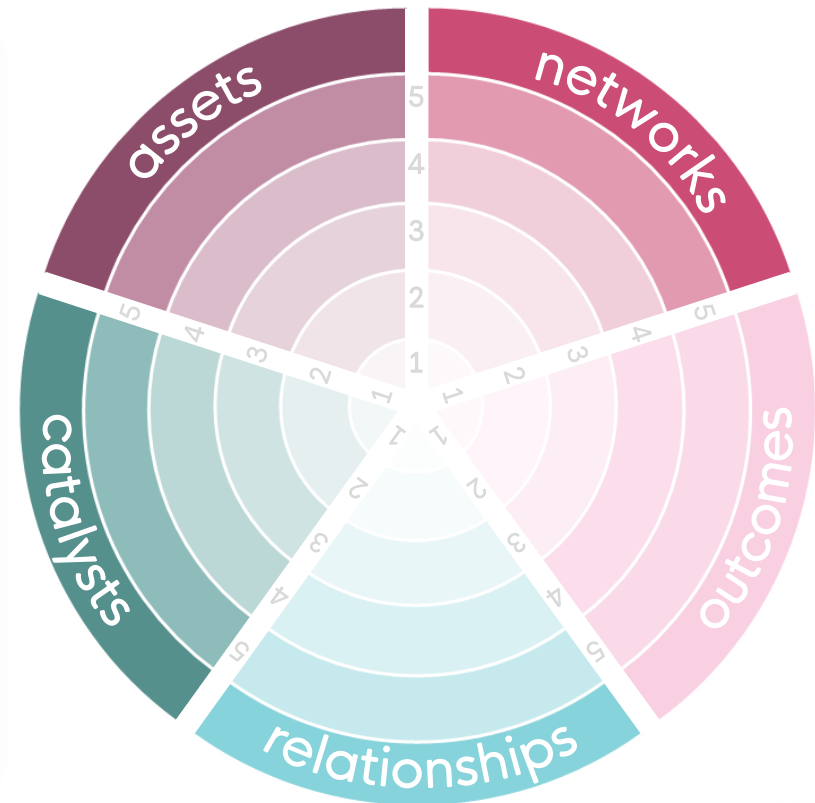
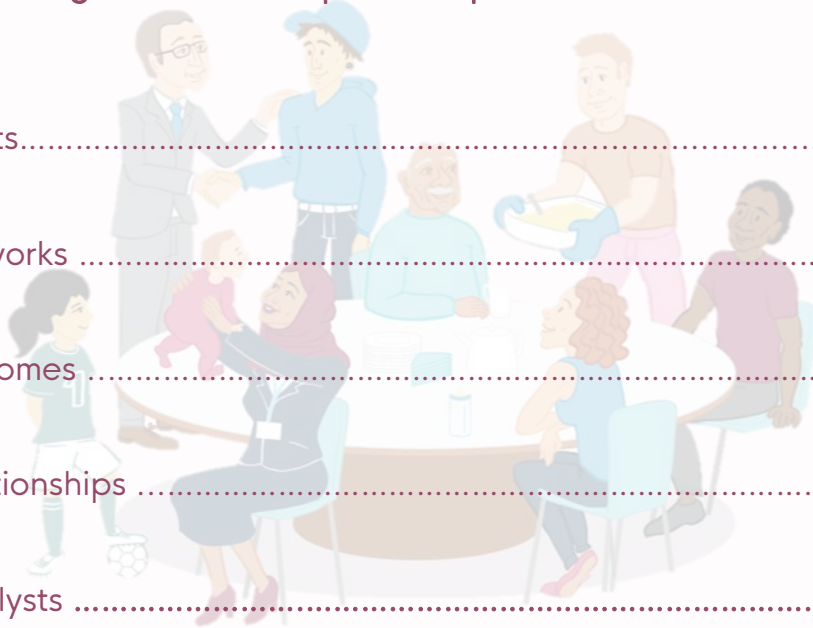
# Co-production & Involvement Audit

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## Co-production & Involvement Audit Cover Sheet

The five things which will help us to improve the most are:

1. Assets.....
2. Networks .....
3. Outcomes.....
4. Relationships .....
5. Catalysts .....



Name		Organisation		Date	
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## Acknowledgements

This document was produced by the [Co-production Network for Wales](#), an independent organisation working to transform public services in Wales through co-production and involvement for the benefit of citizens, their communities, the professionals delivering services in the statutory and third sectors and the public bodies that support them. It is an evolution of the Co-production Audit developed by Ruth Dineen and Public Health Wales, which takes inspiration from the New Economics Foundation's Co-production Self-assessment Framework.

## References

- **New Economics Foundation.** 2010. Co-production Self-assessment Framework. Available at: <https://www.seemescotland.org/media/7287/co-production-self-assessment-framework.pdf>
- **Ruth Dineen (Co-production Wales) & Public Health Wales.** 2011. Co-production Audit. Available at: <https://info.copronet.wales/the-self-evaluation-audit-tool/> or <http://www.goodpractice.wales/SharedFiles/Download.aspx?pageid=96&mid=187&fileid=76>

## More information

For more information about the Co-production and Involvement Audit, visit the Co-production Network for Wales [Knowledge Base](#), or contact [hello@copronet.wales](mailto:hello@copronet.wales).



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## Notes

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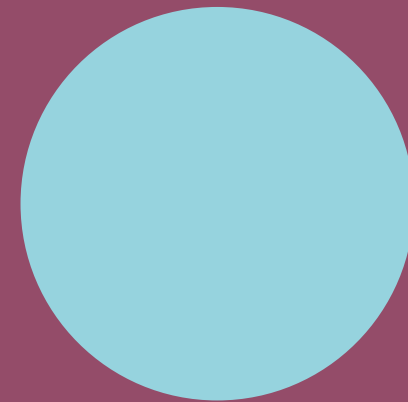




Rhwydwaith  
Cydgynhyrchu  
Cymru

Co-production  
Network  
for Wales

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